



# 5 KEY FACTORS WHEN CHOOSING HRIS

“Not only would I highly recommend Sage HRMS, but I would also highly recommend BAASS. The staff has been so helpful, the training was excellent, and the support is superb.” – Catholic Cross Cultural Services

1. **Security:** You need a system that you can rely on so that information is not mishandled or misused. In fact, that feeling of security is one of the main reasons you choose any software package—from email to online banking.
2. **Communication:** There is no better way to ensure that things get done properly than through consistent communication. Employees throughout your organization need to know company goals in order to work toward them effectively.
3. **Investing in the future:** It’s important that organizations invest in their employees in order to increase employee engagement and retain their best-performing employees. Choosing the right HRIS can help your organization achieve better employee retention by supporting the HR department while it implements effective benefits and programs for recruiting and retention.
4. **Centralized Employee Record:** Organizations often struggle with inaccurate records because each department uses a different system with separate data entry. An HRIS delivers improved data management by giving your organization one common system for all payroll, personnel administration, analysis, employee life-cycle management, and other critical employee information.
5. **Reliability:** In order to successfully provide decision support across your organization, your HRIS should help you deliver the right information to the right people for quick and timely action. Reports must be easy to generate or create, and actionable information needs to be at your fingertips.

LEARN MORE: [BAASS.com/HRIS](https://www.baass.com/HRIS)

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