
Senior Accountant

Thornhill Ontario

The **Senior Accountant** will manage the portfolio of clients for which the firm provides a variety of bookkeeping and accounting services. The candidate will be the primary point of contact between the client and the firm and will act as a liaison between the client and governments, lenders and CPA firms as necessary. The individual must be able to work both independently and in a team environment.

Responsibilities

- Develop and maintain relationships with client management through a high level of service.
- Manage a portfolio of clients, on and off site. Services include full-cycle bookkeeping, management reports, financial statements, corporate and personal tax planning.
- Responsible for compliance with federal, provincial and other reporting and filing requirements. Identify, analyse and conclude on accounting issues.
- Maintain year-end working papers. Prepare review and compilation engagements.
- Leadership of engagement team as well as coaching and mentoring junior staff.
- Exert care and control over assets and records and establish procedures for safeguarding, including security and computer backup (copy virus checked and stored off-site).
- Provide technical support (including software updates, trouble-shooting and back-ups).
- Will act as a financial analyst for our clients.
- Advise on cost management and cost control measures and the cost effectiveness of such measures.
- Maintain investment schedules and oversee cash flow requirements. Maintain relations with bankers.

Qualifications

- Must be proficient in Caseware, Taxprep (T1 & T2) as well as MS Office and software typically used by small business clients such as Sage 300 (formerly Accpac), Sage 50 (formerly Simply Accounting) and Quickbooks.
- Bachelor's degree in accounting, finance or related field.
- Must be a licenced public accountant with CPA designation.
- 5+ years of experience in financial management.
- Experience in auditing.
- Accuracy and attention to detail while working under tight deadlines.
- Must be able to multitask.
- Strong problem identification and problem resolution skills.
- High level of critical and logical thinking, analysis, and/or reasoning to identify underlying principles, reasons, or facts.



- Must be dedicated and motivated to achieve high standards.
- Excellent verbal and written communication skills.

Working Conditions

- Overtime as required to fulfill client and government deadlines.
- Must have their own vehicle.

Please send all applications to hrsupport@baass.com by **Oct 26, 2018.**