The power of Sage HRMS

Put your people at the center of everything and drive business agility at scale with the premium version of Sage HRMS.

Sage

Maximize the investment in your people

Your people are more than just a cost of doing business—they're a core asset whose value can be maximized through strategic investment.

The premium version of Sage HRMS is the most comprehensive and trusted HCM solution for small and medium businesses. It transforms the way your human resources team works and the way your workforce engages. From recruiting, to training, payroll, compensation, and performance management—the premium version of Sage HRMS takes human capital management (HCM) to the next level to drive engagement, productivity, and business value. It offers rich integration to Sage payrolls, third-party applications, and meets wide compliance needs.

Sage

Advanced HCM

Sage HRMS is a best-in-class, advanced HCM that helps organizations create productive and highly effective company cultures. Our exceptionally configurable workflows enable your organization to personalize the employee management experience, attract qualified candidates, and develop and retain the best talent for your business.

The Sage investment in the premium version of HRMS ensures continuous innovation that makes managing your workforce easy, flexible, and scalable.

Sage HRMS is meticulously crafted to provide an efficient, user-friendly experience that empowers your team and fosters a productive workplace. Whether you're on the desktop or web, managing HR has never been more intuitive or accessible.

Sage HRMS is available exclusively by premium subscription which includes both desktop and web versions*.

*Existing customers of Sage HRMS may have a perpetual or non-subscription version of Sage HRMS. While this version continues to include valuable legislative updates and fixes, it doesn't include any of the new features and enhancements available in our premium versions. Sage offers a loyalty discount to assist existing customers to migrate easily to a premium version. Contact us to upgrade today.

Sage

The premium version of Sage HRMS

Sage HRMS serves as a single point of truth that ensures your data is always in sync so your team can make informed strategic decisions.

Work the way you want—from anywhere at any time!
With the premium subscription version of Sage HRMS users have more flexibility than ever to work the way they want. Our on-premise desktop version includes all the comprehensive Core HR management features and functionality. And now as part of the premium subscription users also have access to our convenient web version with the freedom to *work from anywhere at any time*—all included in the premium subscription version of Sage HRMS!
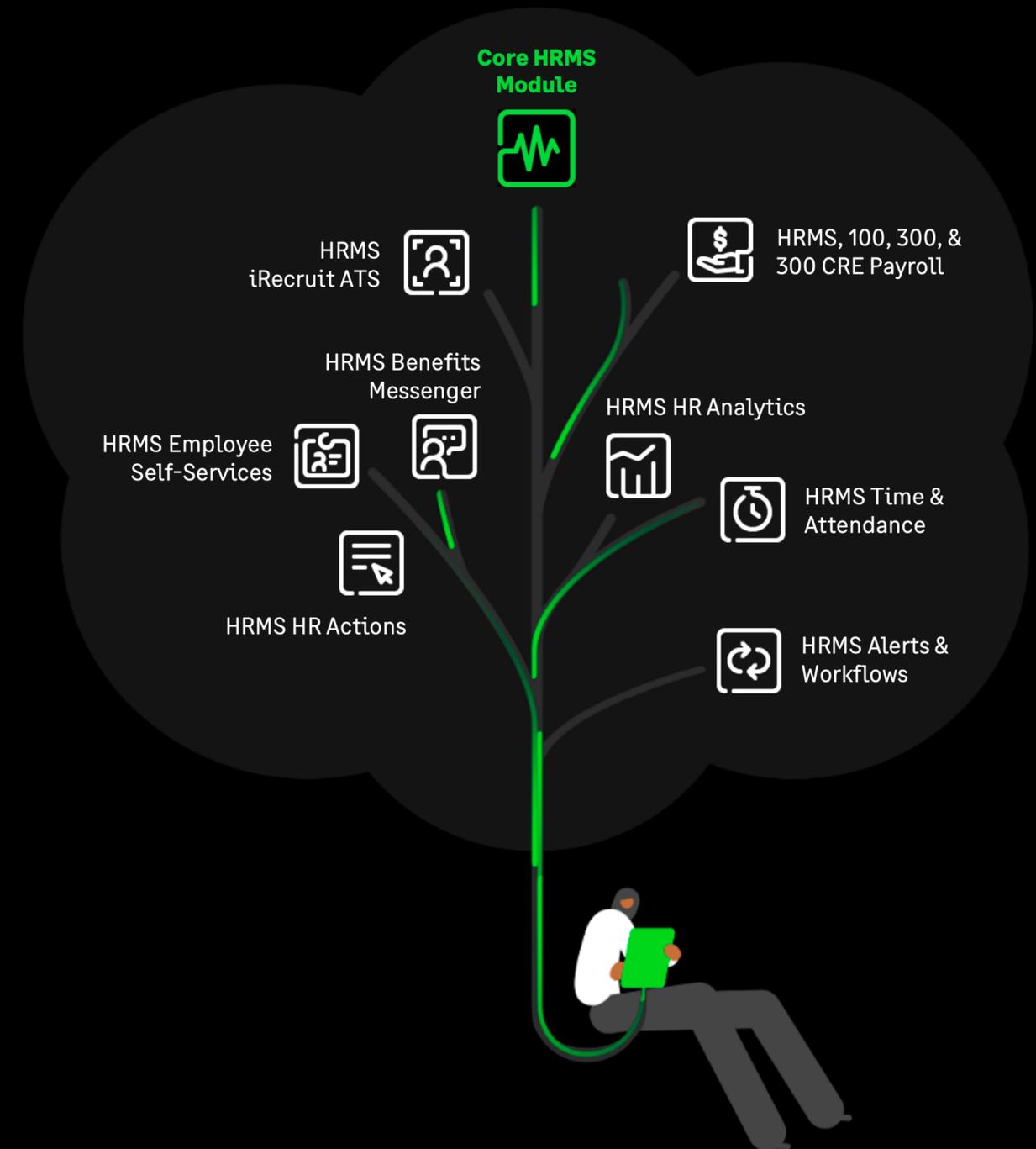
AI inside
Imagine having a virtual assistant that knows every nook and cranny of your HRMS system—and is at the ready to answer all your questions. Meet Ally, our AI Assistant (Beta). Now you can skip searching through endless help files and knowledgebase article because Ally has digested it all and is ready to deliver the answers you need, right when you need them. Ally lives within the Sage HRMS desktop solution. Got a question? Just type it into the chat box and Ally will guide you, making every minute you spend on HR management count.

Our modular approach
Our modular HR management approach creates maximum flexibility. Choose and pay for only the functionality your organization needs today and easily scale as you grow.

- People analytics
- Recruiting
- Onboarding
- Compensation & benefits
- Strategic insights

- Time and attendance
- Learning and development
- Performance management
- Payroll
- Custom alerting

Core HRMS Module

HRMS iRecruit ATS

HRMS, 100, 300, & 300 CRE Payroll

HRMS Benefits Messenger

HRMS HR Analytics

HRMS Employee Self-Services

HRMS Time & Attendance

HRMS HR Actions

HRMS Alerts & Workflows

Sage

Work from anywhere at anytime

Our latest innovation is the **premium web version** of Sage HRMS. It offers a convenient single sign-on experience that's available from any web browser—on-demand and on-the-go! With all the core HR functionality, workflows, and process management you need to manage your business.

Modern and intuitive design
The modern design of our premium web version is easy and flexible—simplifying tasks and processes and transforming the way you manage your people. Now, HRMS Admins can breeze through their tasks from anywhere, without the hassle of being onsite, connecting via VPN, or passing tasks to colleagues for maintenance.
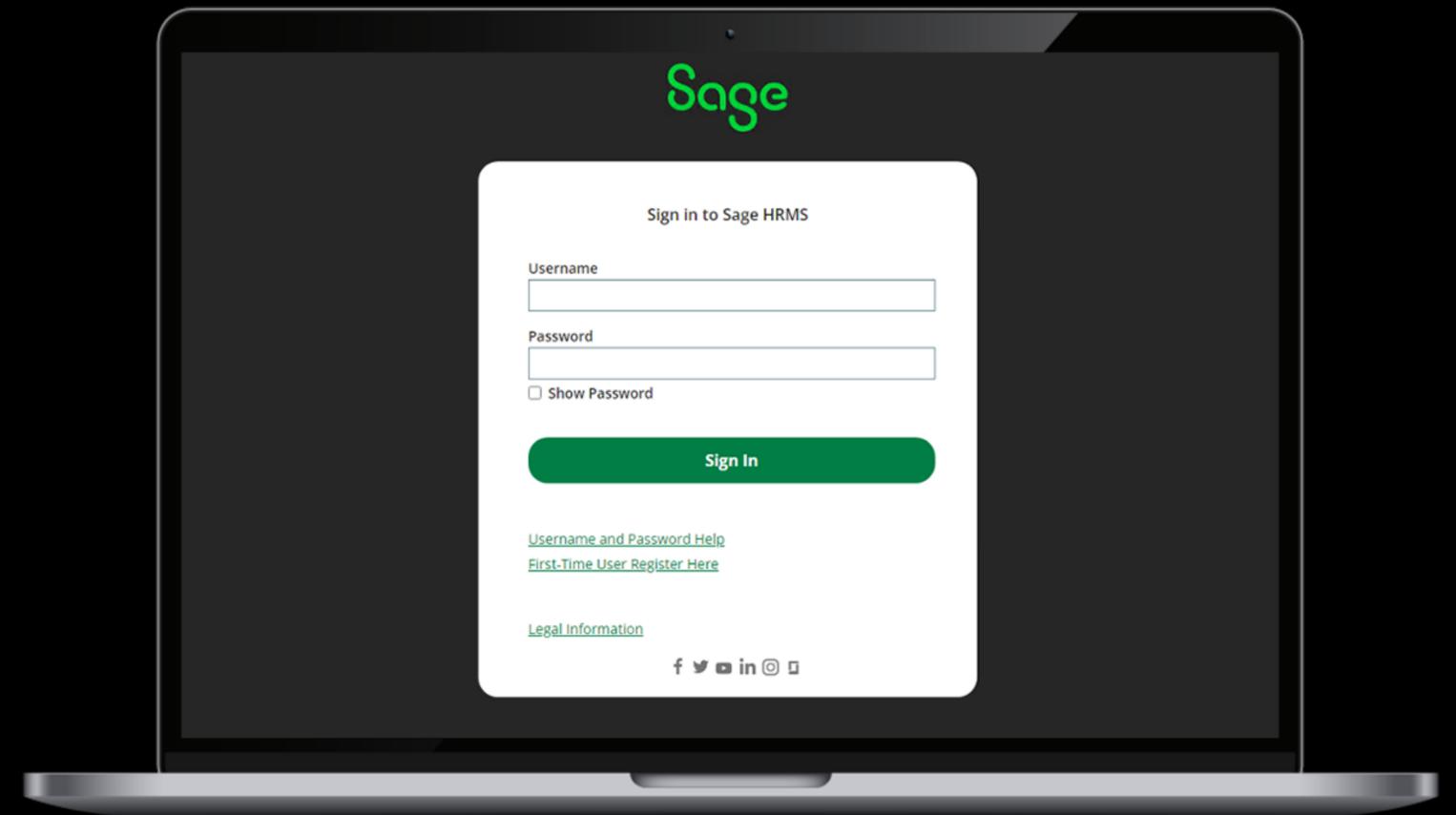
Our sleek, streamlined user experience makes navigating HR and Time Off data a walk in the park—all from the comfort of your web browser. Welcome to the future of effortless HR management!

Employee information pages—for the maintenance of employee data, including personal, pay, job, benefits, time off, career, and safety details.

Time-sensitive employee tasks—like adding new hires, changing job, pay and personal details, rehiring, deleting employee records, and more.

Multi-step employee tasks and reminder scheduler—provides HR Admins with the ability to complete various steps at the time of entry and create reminders for themselves or other users to complete data by a specific date.

Process management—gives users visibility into the status of processes that are pending, in progress, or completed.

Sage

Key benefits of the premium web version

Included in the premium version of Sage HRMS.

Anytime, anywhere—Sign in once and manage HR duties from anywhere with an internet connection—no need for office visits or VPNs.

Modern touch—Enjoy Time Off management with a visual calendar, intuitive process scheduling, and enhanced input interfaces for all employee information.
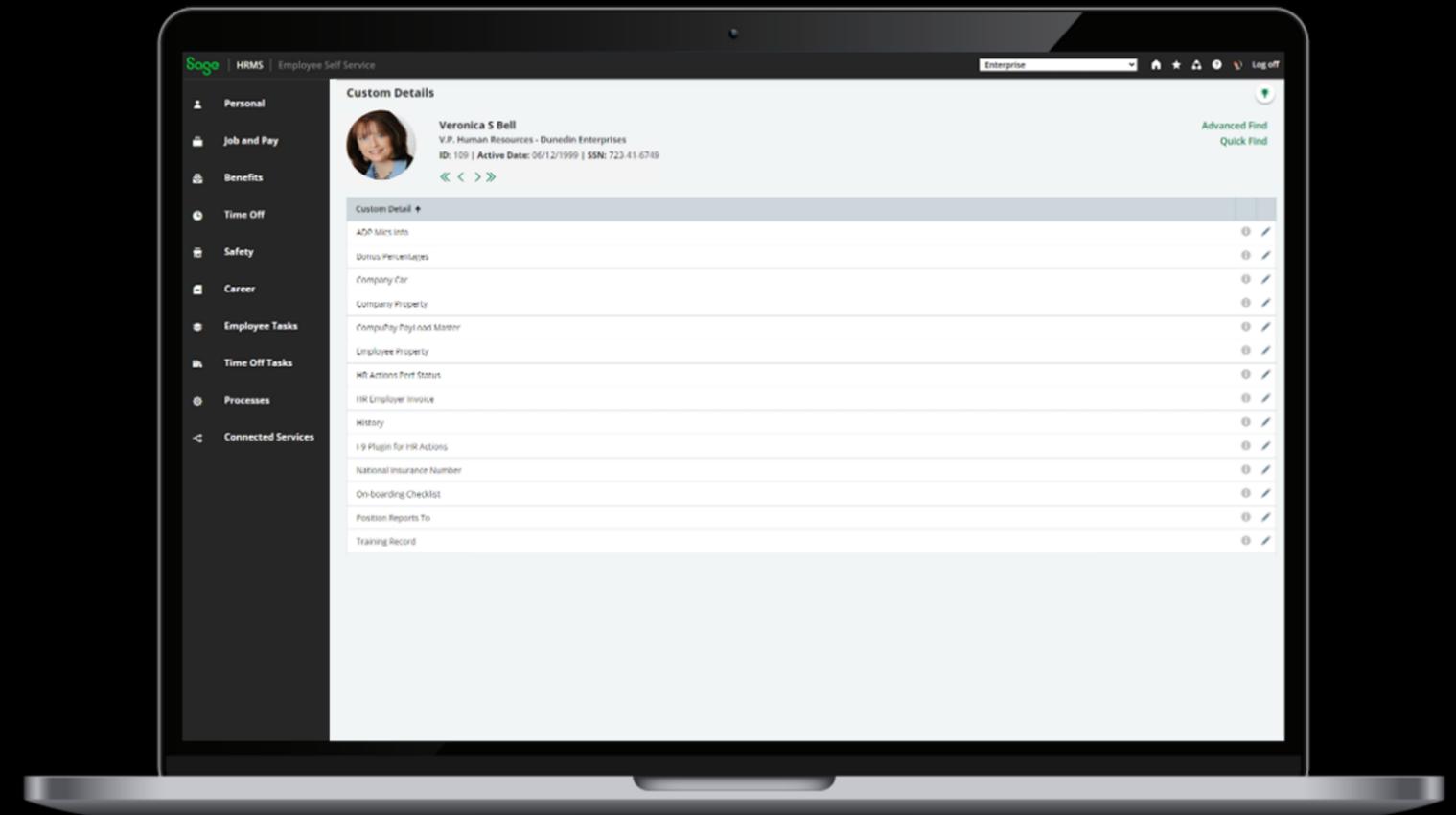
Productivity boosters

Smart scheduling—Set tasks and processes to run automatically, with options for daily, weekly, or monthly recurrences.

Seamless connection with Sage 100 ERP—Link and sync payroll, time off, and employee data—including gender identity—effortlessly with the Sage 100 interface with customizable data mappings.
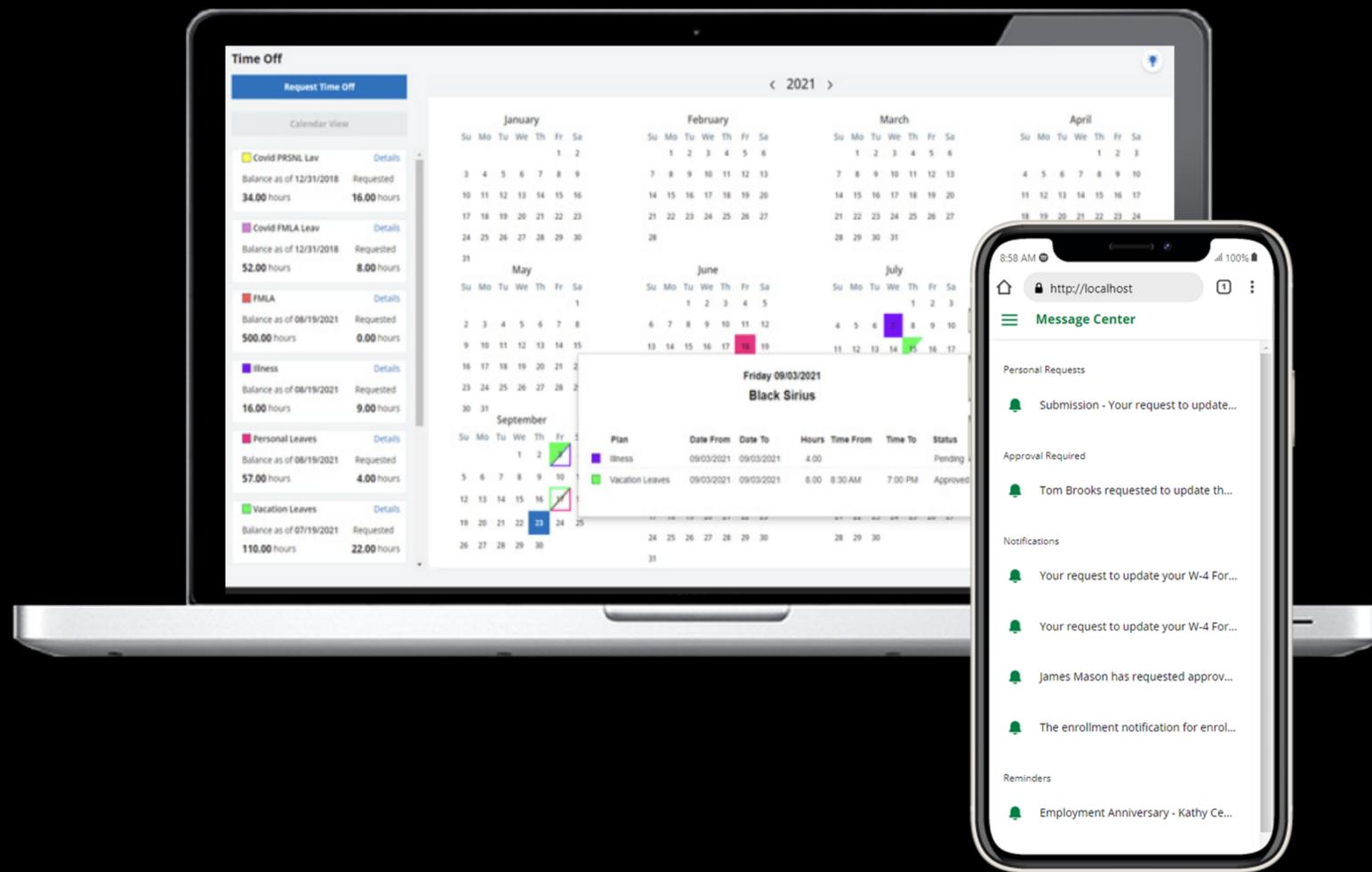
Upgraded interactions—Navigate through a refined interface, featuring clear layouts, active cell indicators, and improved validation messages for a smoother HR process.

Efficient workflows—Jump quickly and easily to your most visited pages in one click!

Proactive reminders—The task scheduler nudges you with email reminders, so you'll never miss a beat.

Sage

Empower your workforce and HR team

The premium version of Sage HRMS ESS
Automate your company's business processes and promote workplace satisfaction by giving employees ownership of their personal information with Sage Employee Self-Service (Sage ESS). With workflow capabilities and customizable features, Sage ESS provides a central location for employees, managers, and administrators to view and manage important personal data and company information.

Instead of calling the HR department with routine inquiries, employees and managers will feel more self-sufficient when they can access information, such as time off, current benefits, and current job details—anytime, anyplace over the web or company Intranet.

Benefits information
Employees have instant access to view personal benefits information, including dependents, insurance benefits, savings benefits, beneficiaries, employee premium costs, and employer contribution costs.

Manager features
Sage ESS allows managers instant access to important employee information. They can view direct reports' personnel and job information, view and post employee notes, view birthday lists and attendance information, and review and approve time-off requests. With the organizational drill-down feature, managers can easily locate personnel information on any employee within that manager's organizational chart.

Time-off management
Employees can view time-off balances, available attendance plans, and absence transactions. They can request time off and edit or delete time-off requests.

System workflow
Sage ESS automates business processes with robust, flexible workflow features. These include optional, separate HR, payroll, and benefits administration, the ability for managers to delegate approval rights, notifications by Sage ESS, and email, and flexible approval and notification assignment settings.

Security
Features such as password protection, the user's creation of their own security questions and Microsoft SQL Server® database security ensure that employees' sensitive data remains secure. Sage ESS also supports 128-bit SSL encryption to protect data transmitted over the Internet.

Customization
Sage ESS includes built-in customization tools that allow your company to tailor the system to suit your needs and create a central portal for your employees to access important company information. Define URL links to third-party websites, post company documents such as employee handbooks, display user-defined fields, turn pages on and off, and more. You can even add your company logo to the log-on page.

Convenient mobile access
With Sage mobile access users can access their data including PTO plans, balances, request and approve leave, remove a temporary approver and much more via their mobile device.

Integration to the premium version of Sage HRMS*
Full integration means that once changes are submitted and approved by the appropriate administrator, they're automatically updated in the Sage HRMS database.

*Additional cost. The premium version of Sage HRMS is required to use the premium version of Sage Employee Self-Service.

Transform your people management

HR Core. You can manage all your employee related information and processes in a single solution.

Employee Self-Service. A personal HR portal to enable your employees to see and update their personal information, request time off, download pay slips, and much more.

Benefits Enrollment. Your employees can make their own benefits selection, and update their marital status, dependents, and beneficiaries.

Benefits Messenger. You can automate the communication of employee benefits enrollment data to health insurance carriers easily and quickly.

Time & Attendance. A 100% web-based solution that collects, analyses, and controls your employees' attendance and labor data.

HRMS Payroll. A comprehensive payroll system that gives you accurate, timely, in-house, and flexible payroll processing.

HR Actions. You can create paperless forms using any fields in Sage HRMS and streamline the collection and approval.

HR Analytics. A web-based reporting and analytics tool that makes it easy to visualize, analyze, and share insights about your business.

Alerts & Workflow. You can closely monitor and track all your business data and improve HR responsiveness.

Applicant Tracking & Onboarding. You can manage your recruiting and onboarding process online in a simple and easy way.

My Workforce Analyzer. You can create the required ACA forms and review a regulations-based analysis of your workforce data.

HRMS Training. You can create classes and courses which can be assigned to your employees, mark them as required, and track their progress.

Everything you need in one solution

Exclusive access to new features and enhancements available only in the premium version of Sage HRMS

Business care plan included! Maintenance and support, on-demand appointments, Anytime Learning courses, and private tutor session

Modern experience for your workforce and human resources professionals
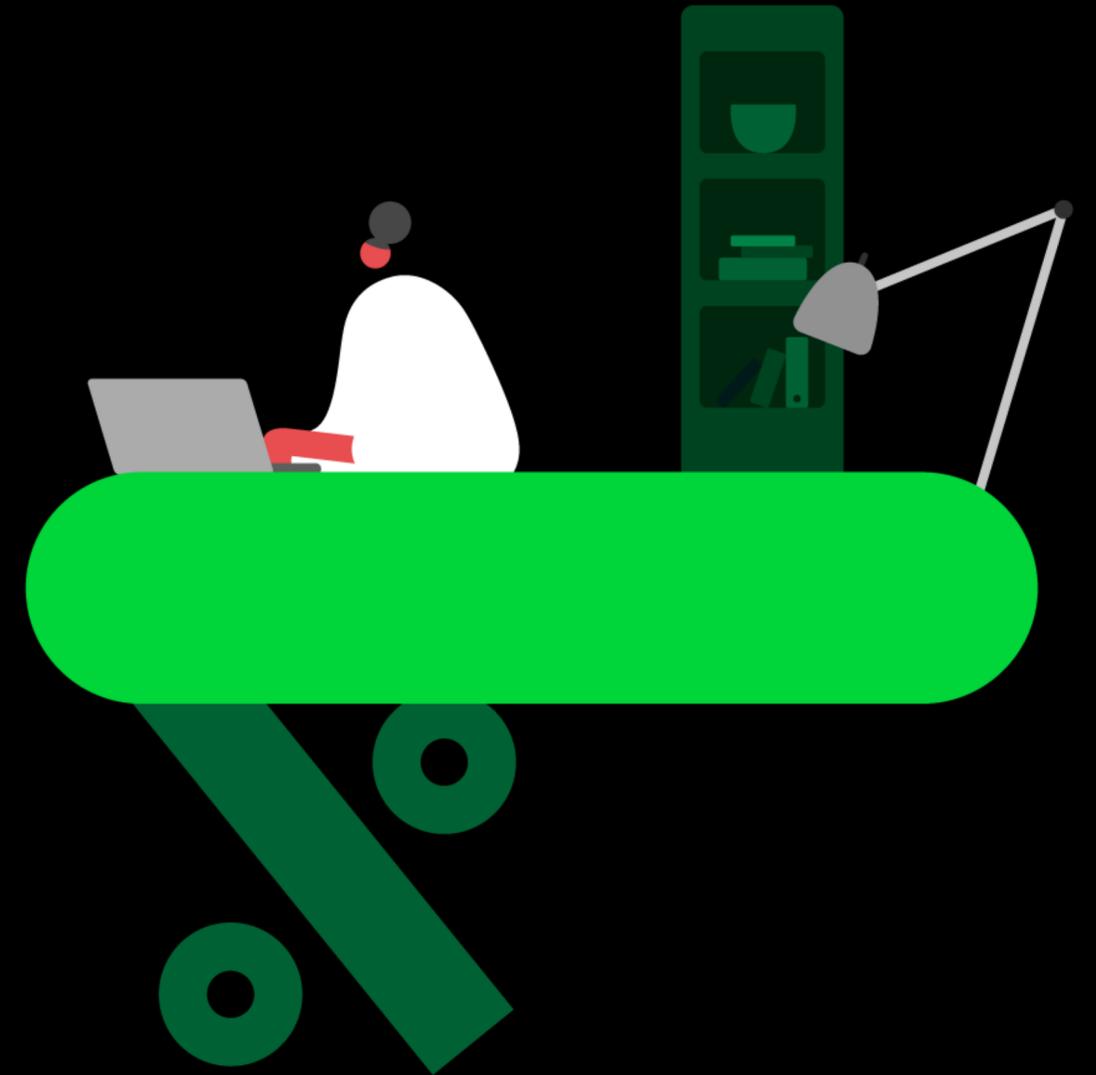
Annual system check

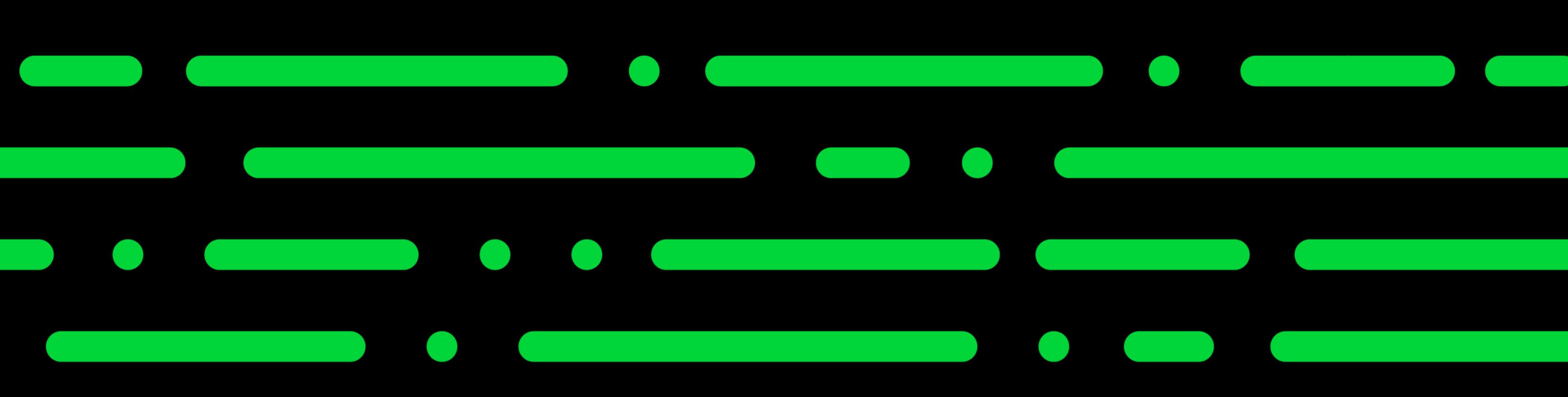**Automtic access to** My Workforce Analyzer

Convenient mobile access to ESS

50% off of HRMS training through Sage University

40% off of Aatrix Tax Service packages

Sage

Ready to learn more? Contact your Sage Business Partner or Sage Account Manager who will gladly respond to any questions pertaining to the migration process, pricing, and creating a quote for you—with no obligation.

Business Partner:

Contact:

Phone:

Email:

sagehrms.com
866-271- 6050